# **Safe Operating Procedure**

## **Screw Gun**



# **PERSONAL SAFETY**









#### **PRE OPERATIONAL SAFETY CHECKS**

- Ensure this power tool has a suitable safe work area;
- Examine the power lead and plug for obvious damage;
- Check external parts of the power tool for damage at and that all controls operate correctly;
- Do not use dull or damaged screw bits.;
- Check the selected screw driving bit is correctly fitted and the right one for the job.

#### **POTENTIAL HAZARDS**

- Moving and rotating parts;
- Dust;
- Eye injuries;
- Electrical;
- Jamming of screw driving bit in work-piece;
- Burns (Friction).

### **OPERATIONAL SAFETY PRACTICES (CONTROLS)**

- Beware of your environment; keep other people and animals away from the work area;
- Do not connect to power source until all adjustments have been made;
- Check that the power lead does not create a trip hazard and that it is well clear of the work;
- Examine the material to be screwed for splits, loose knots & nails, etc.;
- Ensure the work-piece is secure & well supported in a convenient position;
- The screw gun must be held firmly with both hands to control operational accuracy and the rotational torque;
- Keep hands and fingers well clear of moving parts. Avoid blocking & covering the motor ventilation slots with your hands;
- Allow the screw gun to reach operating speed, then apply load gradually. Do not apply excessive force;
- Back the screw bit out to clear away all waste;
- Avoid prolonged use as this could overheat the motor. Turn off after backing out the screw bit. Do not place the screw down until the bit has stopped rotating;
- Do not overreach. Keep proper footing and balance at all times;
- Disconnect from the power source before making any adjustments or changing accessories.

#### **HOUSEKEEPING**

- Remove power cord from plug before removing screw driving pits and storing;
- Remove screw driving bit & return tool to the storage cupboard;
- Leave the work area in a safe, clean, and tidy condition;
- Ensure dirt and dust deposits are cleaned of the screw driving bits, chuck or spindle;
- Clean ventilation slots carefully using a dry brush and do not operate if the slots a blocked.

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